CALL TO ORDER (5:30 p.m.)
Tom Andrews called the meeting to order at 5:30 p.m.

CLOSED SESSION (5:30 p.m.): As there were no public comments regarding closed session items, the board went immediately into closed session to consider and/or take action upon any of the following items:

With respect to every item of business to be discussed in closed session pursuant to Section 54957.6, CONFERENCE WITH LABOR NEGOTIATORS
Name of agency negotiators: Scott Miller, Sue Nelson, Laura Ecklin
Name of organization representing employees: NVCFA/CTA/NEA
Name of agency negotiators: Scott Miller, Laura Ecklin, Judie Walter-Burke
Name of organization representing employees: NVC-ACP/SEIU
Name of agency representatives: Chris McCarthy
Name or organization representing employees: NVC Administrative Senate

With respect to every item of business to be discussed in closed session pursuant to Section 54957, PUBLIC EMPLOYMENT, Approval/Ratification of Full-time Employment
1) Interim Vice President, Instruction
2) Interim Basic Law Enforcement Academy Coordinator
3) Instructional Skills Training Coordinator (grant-funded administrator)

With respect to every item of business to be discussed in closed session pursuant to Section 54957, PUBLIC EMPLOYMENT, Approval/Ratification of Full-time Employment
1) Physics Instructor (leave replacement)
2) Speech Instructor (tenure track)

With respect to every item of business to be discussed in closed session pursuant to Section 54957, PUBLIC EMPLOYMENT, Approval/Ratification of Full-Time Employment
Titles:
1) Instructional Assistant III, DLS
2) Secretary I, WorkAbility III
3) Secretary III, Office of Instruction

RETURN TO PUBLIC SESSION (6:30 p.m.)

Members Present: Tom Andrews, Michael Baldini, Bruce Ketron, JoAnn Busenbark, Joan Bennett, Steven Reinbolt, Aman Sunak
Staff Present: Dr. Chris McCarthy, Oscar De Haro, Scott Miller, Laura Ecklin, Diane van Deusen, Dianna Chiabotti, Amanda Badgett, Windy Martinez, Bonnie Thoreen
Guests: Bryce Gibbs, TLCD Staff Alan Butler, Brian Wright, Nate Bisbee, Jeff Blechel

3.2 Pledge of Allegiance
The audience recited the pledge of allegiance.

3.3 Introduction of Visitors, Guests, and New Staff

3.4 Announcement of Items from Closed Session
M/S/C (Meng/Michaud) to approve Armond Phillips, Interim Vice President
M/S/C (Busenbark/Bennett) to approve Todd Dischinger, Instructional Skills Coordinator and Steve Tibbetts, Interim Basic Law Enforcement Academy Coordinator
M/S/C (Bennett/Baldini) to approve James Thomas MacMullen, Temporary, Full-time Physics Instructor
M/S/C (Ketron/Baldini) to approve Tia Madison, Tenure Track Speech Instructor
M/S/C (Ketron/Bennett) to approve Christopher Cunny, Instructional Assistant III
Patricia Gonzales, Secretary III, and Kristie Hammond, Workability III Secretary

3.5 Adoption of Current Agenda
The order of the agenda was modified to accommodate out-of-town guests, moving up 10.3, 10.1, and 9.1.

3.6 Announcement of Future Meetings (5:30 p.m. closed session, 6:00 p.m. public session)
Tom Andrews announced the following upcoming meetings: July 20, 2006 – New Meeting (Dr. McCarthy explained that there may be a need for a meeting on July to approve various bond contracts); August 10, 2006 – Regular Meeting; September 14, 2006 – Regular meeting; and October 12, 2006 – Regular Meeting.

4.0 PUBLIC COMMENTS — GENERAL
At this time, the board will devote a total of up to fifteen minutes for comments to the Board of Trustees regarding any subject NOT APPEARING AS AN AGENDA ITEM FOR THIS MEETING but over which the board has jurisdiction. The public may ask the board to place an item on a future board agenda. No action or discussion will occur at this time on such items. Individuals will be limited to a three-minute presentation.

5.0 APPROVAL OF MINUTES
5.1 M/S/C (Busenbark/Bennett) to approve Minutes of May 11, 2006 (See backup pages 1 – 8).
5.2 M/S/C (Busenbark/Bennett) to approve of Minutes of May 18, 2006 (See backup pages 9 – 10).

6.0 CONSENT CALENDAR
M/S/C (Busenbark/Ketron) to approve the following items on the consent calendar:

6.1 Ratification of Financial Documents for May, 2006
6.1.1 Approval of Warrants
General Fund $1,410,777.18
Child Care Fund $3,224.05
Capital Outlay Projects Fund
NVC Bldg. Fund/ Series A (BOND) $1,088,704.88

6.1.2 Approval of Total Gross Payroll $2,265,255.40

6.2 Approval of Personnel Assignments Dated June 14, 2006
6.3 Approval of Close-of-Year Transfer Resolution

6.4 Approval of Resolutions: Signing Authority for Christopher McCarthy, Scott B. Miller, Daniel TerAvest, Matt Christensen, and Laura Ecklin
The board approved the five resolutions that authorize the following staff members to sign documents on behalf of the district from July 1, 2006 through June 30, 2007: the college president; vice president, Business and Finance; director, Campus Planning; and dean, Human Resources.

6.5 Approval of 2006-2007 Interfund Transfer
The board approved the interfund transfers document. Monies are allocated in the 2006-07 budget for the funds and accounts affected. The process has been recommended by the district’s outside auditors and is a routine annual item.

6.6 Approval of 2006 – 2007 Cosmetology Agreement
The board approved the 2006 – 07 cosmetology training agreement with the Vintage Academy of Hair Design, Inc. This contract renewal covers the period of July 1, 2006 through June 30, 2007 and includes a five percent increase in the funding rate.

6.7 Approval of Contract for Migrant Student Education Program (Region II) – Adelante
The board approved an agreement with the Migrant Child Education Program – Region II. This contract renews the Adelante Project that has been held on campus during the summer months since 1992. The project provides educational opportunities for children of migrant farm workers, grades eight through twelve. The contract period is from June 12, 2006 through August 4, 2006. The District pays based on attendance with a maximum cost of $18,000.

6.8 Approval of Contract for Interpreting Services for 2006 – 2007
The board approved an agreement with Interpreting and Consulting Services, Inc. to provide interpreting services as needed during 2006 – 2007. The rate for services is $70 per hour.

6.9 Approval of Contract for Contract Education Agreement with Kendall Jackson
The board approved a contract education agreement with Kendall Jackson for Customer Service Training. The contract period is June 1 through June 30, 2006, and the total fee is $1,300.

6.10 Approval of Agreement with the Workforce Investment Board of Solano County
The board approved an agreement with the Workforce Investment Board of Solano County to provide job training automation (JTA) data entry and data reporting related to the Chancellor’s Office Nursing grant to the Napa and Solano Colleges. The period of this grant will be from January 1, 2006 to June 30, 2006, with a renewal clause for all five years of the agreement. The total amount is $60,536.

7.0 CONSTITUENT GROUP REPORTS
- Academic Senate Report
  Dianna Chiabotti reported that the Executive Committee of the Academic Senate held a retreat to review it goals for the upcoming year.
Faculty Association Report
The Faculty Association will be negotiating during the summer.

8.0 FINANCIAL REPORTS

8.1 Quarterly Financial Status of Income and Expenditures for the Period Ending
March 31, 2006

8.2 Quarterly Financial Statement Report (CCFS311Q)

9.0 INFORMATION ITEMS

9.1 Review of Schematic Design of the Library Learning Resource Center
Brian Wright of TLCD Architecture of Santa Rosa will presented the schematic design of the
Library Learning Resource Center. He explained that the design respects the form and
materials of the campus’s existing architecture. It activates the public spaces and expresses a
library presence on all sides. The views to the exterior have adequate sun control, and the
spaces were designed for maximum comfort and efficiency of the staff. He stressed that the
library is the cultural center of the campus. The design development phase will be completed in
October, 2006, go to the State board in November, 2006, and construction documents will be
completed in June 2007, with construction beginning in Spring, 2008.

9.2 Update on Status of Ballfields
A community member requested an update on the status of the Napa Valley College ballfields.
Dan TerAvest provided a brief report of what the college has done to improve the ballfields.
The improvements are being done in phases; a top-dressing of the turf has already improved it,
and a second topdressing of the outfield will further improve the soil structure. The collection
pond will be dredged to assist with ballfield drainage. A riparian corridor will be created to
assist with removing water from the ballfields. A quitclaim from Napa State Hospital will allow
us to unplug an underground well that has exacerbated the water problem on the fields.

Baseball coach Bob Freschi explained the difficulties presented to our student-athletes by the
ballfields being unplayable for so many of their games. Trustee Busenbark asked that the
measures taken by the college be put in writing, and Dr. McCarthy said he would communicate
with Tom McMasters.

10.0 ACTION ITEMS

10.1 Approval of Fiscal Year 2004 - 2005 Single Year Audit Report (date corrected at meeting)
Bryce Gibbs of Matson and Isom Accountancy Corporation, the district’s current auditors,
presented the fiscal year 2004 - 2005 single year audit. He said he met with the Audit
Committee to review the document, which used the Gasby Reporting Model for the third year.
He said the college earned an unqualified audit, that there will not material weaknesses and no
reportable weaknesses. He reviewed the highlights of the reporting year in three areas:
financial statements, federal compliance, and the Chancellor’s Office. He noted that the District
missed the audit deadline, due to understaffing in the Business Office and the increased
demands of implementing Datatel. An unfilled position has now been filled, but missing the
deadline will be reported in next year’s audit.
M/S/C (Bennett/Busenbark) to approve the Fiscal Year 2004 – 2005) Single Year Audit Report, as presented. M/S/C (Ketron/Baldini) to correct the date printed on the original agenda.

10.2 Approval of New Audit Contract
M/S/C (Busenbark/Bennett) to approve an audit contract with Matson and Isom Accountancy for the 2005 – 2006 District audit, the Measure N Bond Fund Audit, and the Measure N Bond Fund Performance Audit.

10.3 Approval of International Education Program Offerings for Summer, 2007
Amanda Badgett, new International Education Coordinator, said she took over the International Education Program this year. She said she would be working to broaden course offerings and to make the international education experience accessible to a larger number of students through increased scholarship fundraising. Next summer, a nursing course will be offered in the Philippines and business courses are planned for the UK and Ireland.

M/S/C (Busenbark/Bennett) to approve the following courses to be offered during Summer, 2007: Nursing 298: Transcultural Nursing in the Philippines (Martin); Photography 160: Documentary Photography in Portugal (Rogers); Art 118: Art History in Italy (Badgett and Hancock); History 142: History of Mexico (Rick Donohoe); French 120, 121, 240, 241 (Ann-Marie McEligot); and Spanish 110, 111, 114, 116, 130, 131 (Maria Villagomez) in Mexico.

10.4 Acceptance of the Napa Valley College Faculty Association’s Negotiations Proposal for 2006 – 2007
M/S/C (Busenbark/Bennett) to accept the Napa Valley College Faculty Association’s Negotiation Proposal for 2006 – 2007.

10.5 Approval of the Napa Valley Community College District Proposal for Negotiations with the Napa Valley College Faculty Association for 2006 – 2007
M/S/C (Busenbark/Meng) to accept the Napa Valley Community College District proposal for negotiations with the Napa Valley College Faculty Association for 2006 – 2007.

10.6 Adoption of 2006 – 2007 Tentative Budget
M/S/C (Bennett/Ketron) to adopt the proposed 2006 – 2007 Tentative Budget includes budgets for the General Fund, Capital Outlay Projects Funds, Bond Projects Bond Redemption, Child Care Fund, Post-Retirement Fund, Bookstore Account Trust, Associated Student Body Account and Farm Account.

10.7 Public Hearing on and Approval of Resolution Setting the Appropriations Limit for 2006 – 2007
Tom Andrews opened the hearing at 9:01 p.m. and closed the meeting at 9:02 p.m. M/S/C (Ketron/Busenbark) to approve the 2006 – 2007 appropriations limit resolution, which reads as follows: “Pursuant to Section 7910 of Title 1 of the Government Code, the Board of Trustees of the Napa Valley Community College District establishes its 2006 – 2007 appropriations limit in the amount of $38,461,675.

10.8 Approval of Amendment to Independent Citizens’ Oversight Committee
M/S/C (Ketron/Busenbark) to retroactively approve the revision of the bylaws of the Independent Citizens’ Oversight Committee to allow each member to serve a total of four years.
10.9 Emergency (Blue) Phone Installation Project
M/S/C (Ketron/Busenbark) to award the Blue Phone Installation project to Bell Products of Napa. The bid amount is $293,673.

10.10 Sedimentation Pond Restoration Project Bid Award
M/S/C (Ketron/Baldini) to award the Sedimentation Pond Restoration project to Waterworks Industries, of Windsor for $749,130.00 with the option to reduce by $198,855 if staff authorizes the reduction of scope of the dredge excavation.

10.11 Approval of Resolution Ordering Governing Board Member Election
M/S/C (Busenbark/Bennett) to approve the Resolution ordering the governing board member election.

10.12 Approval of Contract with Commission on Peace Officer Standards and Training.
M/S/C (Ketron/Busenbark) to approve a contract with the Commission on Peace Officer Standards and Training to provide instructional skills training for law enforcement academics throughout California for a contract amount of $498,000.

11.0 OTHER REPORTS

11.1 Reports from Vice Presidents
- Scott Miller said he wanted to assure the board that his office is taking steps to address the lateness of the last audit. A new employee has been hired to replace the vacant position. The board supported his decision to be late rather than inaccurate.
- Oscar de Haro distributed the new Resource Guides to the board and a summary of outreach activities for summer. The board was enthusiastic about both. He reported a slight increase in enrollments for summer.

11.2 Superintendent/President’s Report
- Dr. McCarthy thanked the board for their participation in all the academic year-end activities. He said he attended a leadership conference in Texas and announced that Gail Chase-Bien has agreed to act as honorary chair for the Special Gifts Committee. He said the Annual Foundation Dinner will be a different format this year, an outdoor barbecue, and will be held on September 26. He will be in Ireland beginning on July 17. Dr. McCarthy read a beautiful piece he had written about Joan Bennett,

11.3 Reports from Board Members
- Aman Sunak reported on his activities as new student trustee.
- JoAnn Busenbark thanked Joan for her loyal service and expressed how much she had enjoyed working with her.
- Bruce Ketron congratulated Joan Bennett and stressed the importance of her new work with American Canyon.
• Charles Meng remembered how happy the board was when Joan Bennett took office and said how much he appreciated knowing her.
• Steve Reinbolt said he has been enjoying getting to know everyone and that he has enjoyed all the year-end activities. He said this year was the 18th consecutive year of a safe graduation night for local high school seniors.
• Tom Andrews thanked Joan and said she was the “glue that holds us together.”

12.0 Resolution Honoring Outgoing Trustee Joan Bennett
Tom Andrews read the Board of Trustees Resolution honoring outgoing trustee Joan Bennett. She received a standing ovation.