1.0 CALL TO ORDER 5:30 p.m.

2.0 CLOSED SESSION (5:30 p.m.):
The board heard comments from NVCE-SEIU representative Monica Oqvist regarding this closed session item included on the addendum to this meeting:

With respect to every item of business to be discussed in closed session pursuant to Section 54957, 
CONSIDERATION OF INITIATION OF DISMISSAL PROCEEDINGS AGAINST A PERMANENT CLASSIFIED EMPLOYEE

As there were no public comments regarding the following closed session items, the board went immediately into closed session to consider and/or take action upon any of the following items:

With respect to every item of business to be discussed in closed session pursuant to Section 54957.6, CONFERENCE WITH LABOR NEGOTIATORS
Name of agency negotiators: Scott Miller, Sue Nelson
Name of organization representing employees: NVCFA/CTA/NEA
Name of agency negotiators: Scott Miller, Bonnie Thoreen, Judie Walter-Burke
Name of organization representing employees: NVC-ACP/SEIU
Name of agency representatives: Chris McCarthy
Name or organization representing employees: NVC Administrative Senate

With respect to every item of business to be discussed in closed session pursuant to Section 54957, 
PUBLIC EMPLOYMENT, Employee Evaluation
1) Evaluation of Superintendent/President

With respect to every item of business to be discussed in closed session pursuant to Section 54957, 
PUBLIC EMPLOYMENT, Approval/Ratification of Full-Time Employment
Titles:
1) Medical-Surgical Nursing Instructor/Regional Simulation Lab Coordinator
2) English Instructor (87% of Full-time, Leave Replacement)
With respect to every item of business to be discussed in closed session pursuant to Section 54957, PUBLIC EMPLOYMENT, Approval/Ratification of Full-Time Employment

Titles:

1) Supervising Custodian

With respect to every item of business to be discussed in closed session pursuant to Section 54957, PUBLIC EMPLOYEE EVALUATION: Faculty Members (Annual Evaluation)

3.0 RETURN TO PUBLIC SESSION (6:50 p.m.)

3.1 Members Present: Tom Andrews, Michael Baldini, Bruce Ketron, JoAnn Busenbark, Charles Meng, Margaret Lee, Joan Bennett, Ray Brown

3.2 Pledge of Allegiance
The audience recited the pledge of allegiance.

3.3 Introduction of Visitors, Guests, and New Staff

3.4 Resolution Honoring Felicia Shinnamon, Retiring Faculty Member
Dr. McCarthy read the resolution honoring Felicia Shinnamon, retiring faculty member who taught primarily anthropology and geography and retired at the end of Fall, 2005 after a long and successful career. Ms. Shinnamon was widely respected by students, faculty, and staff, and the audience gave her a standing ovation. She received the board’s thanks and acknowledgement for a distinguished career at the college.

3.5 Resolution Honoring Michael Moore, Retiring Faculty Member
Dr. McCarthy read the resolution honoring Michael Moore, retiring faculty member in Computer Studies. Mr. Moore is retiring from teaching, his second career, after a relatively short five-year career, with the respect and admiration of his students and colleagues.

3.6 Announcement of Items from Closed Session
Joan Bennett announced that the board had decided to begin the dismissal process for a permanent classified employee.
M/S/C (Busenbark/Payment) to approve Dale Payment, Medical-Surgical Nursing Instructor/Regional Simulation Lab Coordinator
M/S/C (Bennett/Busenbark) to approve Monica Tapiarene, English Instructor
M/S/C (Busenbark/Lee) to approve Tim Clark, Supervising Custodian

3.7 Adoption of Current Agenda
The board adopted the current agenda, moving agenda item 9.5 after 8.2. Student trustee Ray Brown asked that, in the future, the ASB report be moved up earlier on the agenda, after public comments, to accommodate the needs of students. The board agreed to this change.

3.8 Announcement of Future Meetings (5:30 p.m. closed session, 6:00 p.m. public session)
Tom Andrews announced the upcoming board meetings: February 11, 2006, Special Meeting (Board Retreat); March 16, 2006, Regular Meeting (Rescheduled Regular Meeting); April 13, 2006, Regular Meeting; May 11, 2006, Regular Meeting.
4.0 PUBLIC COMMENTS — GENERAL
At this time, the board will devote a total of up to fifteen minutes for comments to the Board of Trustees regarding any subject NOT APPEARING AS AN AGENDA ITEM FOR THIS MEETING but over which the board has jurisdiction. The public may ask the board to place an item on a future board agenda. No action or discussion will occur at this time on such items. Individuals will be limited to a three-minute presentation.

5.0 APPROVAL OF MINUTES OF January 12, 2006
M/S/C (Bennett/Busenbark) to approve the minutes of January 12, 2006, as submitted.
Corrections subsequent to the meeting include: Barbara Brock was hired as Project Coordinator, Nursing Expansion and Innovation Project (a classified administrator). Agenda item 3.6: Mr. Chudnofsky did not retire, but resigned his position to take an administrative post at Santa Rosa Junior College.

6.0 CONSENT CALENDAR
M/S/C (Busenbark/Bennett) to approve the following items on the consent calendar.

6.1 Ratification of Financial Documents for January, 2006
6.1.1 Approval of Warrants
   General Fund $912,556.94
   Child Care Fund $2,608.08
   Capital Outlay Projects Fund
   NVC Bldg. Fund/Series A (BOND) $100,515.41

6.1.2 Approval of Total Gross Payroll $1,635,526.00

6.2 Approval of Personnel Assignments Dated February 2, 2006

The board approved the annual, routine status document that lists each academic employee by contract status, salary step, and anniversary date.

6.4 Ratification of Agreement with TLCD for Programming the Technology Building and Fieldhouse
The board ratified an agreement with TLCD Architecture for architectural services consisting of programming and needs assessment for both the Technology Building and Fieldhouse for the not-to-exceed fee for programming will be $46,270, plus reimbursable expenses.

6.5 Ratification of Agreement with TLCD Architecture for Design of Athletic Field Improvements
The Board of Trustees ratified an agreement with TLCD Architecture for architectural services encompassing programming through design and construction documents for four new dugouts at the existing baseball and softball fields and four new storage sheds for athletic and maintenance equipment for the not-to-exceed fee of $25,340, plus reimbursable expenses.
6.6 Central Boiler Plant Change Order Two
The Board of Trustees ratified the Central Boiler Plant Change Order Number Two for $175,138.

6.7 Approval of Contract Education Agreement with Foster’s Wine Estates Americas
The Board of Trustees approved an agreement with Foster’s Wine Estates Americas to provide a contract education program for Customer Service Training for $2,100.

6.8 Approval of Contract for the Use of Clinical Facilities with the Veterans Home of California
The Board of Trustees approved a contract for furnishing clinical experience and the use of clinical facilities with the Veterans Home of California in Yountville. This is basically a renewal of an existing agreement. New language has been added to address the new simulation center. The contract is effective upon execution and continues through June, 2007.

7.0 CONSTITUENT GROUP REPORTS
- Academic Senate Report
  Dianna Chiabotti reported that faculty have signed up for classes to bolster enrollments. Faculty is always working on a faculty hiring handbook.
- Faculty Association Report
  Denise Rosselli said the association used Zoomerag to survey faculty needs and interests regarding health plans.
- Classified Association Report
  Jan Schardt is the new president, Edward Beanes the new vice president.
- Administrative Senate Report
- Associated Student Body Report
  The ASB reported on Black History Month, celebrated in February and distributed a flyer that included the various events that will be held in February. The 5th Annual African American Celebration Dinner and Show will be held on February 23, 2006 in the college cafeteria between 6:00 and 8:00 p.m.

8.0 INFORMATION ITEMS

8.1 Presentation from Napa County Assessor
John Tuteur, Napa County Assessor, made a brief presentation on Napa County’s local assessment roll, upon which the college revenue is based. He stated that the increase in the assessment roll over last year is approximately $2 billion, more than the 1978 total roll. Napa County is now second in the State, behind Marin, and before San Francisco.

Mr. Tuteur, speaking as Registrar of Voters, also reviewed the filing dates and trustee areas that are up for election on November 7, 2006. Trustee areas 2, 3, 4, and 5 will be up for election in November, currently represented by trustees Ketron, Bennett, Meng, and Baldini. He reminded trustees that they should file a candidate statement, which are kept secret; the candidate statement fee will be returned if there is no opponent.

Filing opens July 17 2006 and closes August 11, 2006. Maps are available to candidates, upon request.
8.2 **Napa Valley College Students Volunteer in Flood Clean-up**
In the period following the New Year Eve’s Flood in Napa, students from two Napa Valley College student clubs organized a volunteer effort to assist in flood clean-up. Student representatives from MESA and La Comunidad were present and gave a brief review of their efforts. The Board thanked them for representing Napa Valley College so positively in the community, noting what a great learning and character-development experience it is to volunteer in times of need.

8.3 **Proposed Building Names**
Dan TerAvest gave an update on the signage and wayfinding project. He said campus buildings would be renumbered to correct inconsistencies in building adjacencies. As a part of that process, many buildings will also be given names, some of which could stem from historic Napa place and land grants. Potential names will be discussed further at a future board meeting. No names will be established for buildings that have a chance of being named by donors. Trustee Ray Brown cautioned that names could be more confusing to students than a numbering system. Mr. TerAvest explained that most of the wayfinding signs will use numbers. JoAnn Busenbark also suggested checking with students. Margaret Lee cautioned against any system that would be confusing to students.

Michael Baldini suggested the possibility of printing student-specific maps that highlight buildings where the particular student has his/her classes. Dr. McCarthy said we would explore that option.

8.4 **California Community College Initiative**
Dr. McCarthy and trustee Charles Meng provided an update on the Community College initiative that will appear on the November ballot. Highlights of the bill include: separating from K-12 with respect to Proposition 98 funding and rolling back fees from $26 per unit to $20 per unit. Each community college is expected to contribute to the campaign effort. Charles Meng noted that widespread support from trustees will be encouraged.

Student James Carter spoke against reducing the current fee of $26 per unit, stating that fee waivers are available for needy students. He said California currently has the lowest fee of all community colleges in the United States. Mr. Meng explained that control over the legislature to raise fees with little warning was the issue, as much as the established fee.

8.5 **Review of Information on Establishing an Outreach Location in American Canyon**
Joan Bennett reported that there is progress on the American Canyon Town Center project that would allow an outreach location for Napa Valley College. She said it is important that the college make a decision as soon as possible; and noted that the board would hear from John Glaser, superintendent of the Napa Valley Unified School District, at its March meeting.

9.0 **ACTION ITEMS**

9.1 **ADA Handrail Replacement Project Bid Award**
This item was postponed for a future meeting, to allow for a correction.

9.2 Approval of Agreement with TLCD Architecture for New Life Sciences Building Construction Documents
TLCD Architecture of Santa Rosa has submitted an agreement for architectural services for the new Life Sciences Building that includes construction documents through construction administration.

M/S/C (Busenbark/Ketron) to approve an architectural services agreement with TLCD Architecture for $630,382 plus reimbursable expenses.

9.3 California Community College Trustees Election, 2006
M/S/C (Busenbark/Baldini) to nominate Charles Meng for the CCCT board to serve his second two-year term.

9.4 Authorization to Advertise Additional Faculty Position for 2006 – 2007
M/S/C (Baldini/Busenbark) to authorize Human Resources to advertise for an anthropology instructor.

9.5 Approval of Resolution to Lease Real Property for a Period of Five Days to Five Years
Scott Miller explained that the Viticulture and Winery Technology Program has ceased to use the vines at the Upper Valley Campus for a variety of reasons, and so the vines on the main part of the campus have been removed. There is a small parcel at the corner of Pope Street and College Avenue that is still planted in vines.

The District would like to lease this property to eliminate the need for the District to maintain it. This resolution is the first step in the process to lease this property.

M/S/C (Busenbark/Meng) to approve the resolution to authorize the District to lease the property per the terms of the resolution.

10.0 OTHER REPORTS: Note that no action can be taken regarding any report item.

10.1 Superintendent/President’s Report
Dr. McCarthy announced Richard Riccardi’s being award the Mr. Holland’s Opus Award, which he will receive at Carnegie Hall in March. He announced the Building Bridges and Honoring Excellence Foundation event at the Napa Valley Museum on February 21. He also announced Fain Hancock’s upcoming show at the Community Education Center and the board self-evaluation scheduled for Saturday, February 11. On February 22, the solar energy project will be dedicated, with Congressman Mike Thompson in attendance.

10.2 Reports from Board Members
- Ray Brown announced that Mike Thompson would speak to students and the public in the college library on February 22 at 12:30 p.m.
• Mr. Ketron reported that he felt the atmosphere at the recent trustee conference reflected a more positive outlook for community colleges, signaled partly by the strong budget for the upcoming year.
• Charles Meng agreed that the tone and attitude at the recent trustee conference was upbeat and positive. He said he will be involved in two campaigns this year, one for another term on the CCCT board, and one for the college board.
• Tom Andrews praised the board chair workshop he attended. He said he appreciated that Napa Valley College is less confrontational than many other colleges. He said Dr. McCarthy gave a very good speech at Calistoga Rotary recently.
• In lieu of comments, Michael Baldini shared moving photographs of the Auschwitz concentration camps. He took the photographs on a trip he took this winter break, hiring a driver in order to visit one of the sites of genocide and the Holocaust.