1.0  CALL TO ORDER  10:30 a.m.

1.1  Members Present:  Joan Bennett, Tom Andrews, Michael Baldini, Bruce Ketron, Charles Meng, JoAnn Busenbark  
     Members Absent:  Margaret Lee  
     Staff Present:  Dr. McCarthy, Sally Fitzgerald, Dan TerAvest, Carollee Cattolica, Scott Miller  
     Guests Present:  Alan Butler, Brian Wright  

1.2  Pledge of Allegiance  
     The board and staff recited the pledge of allegiance.  

1.3  Adoption of Current Agenda  
     The board adopted the current agenda.  

2.0  Board Retreat on Bond Implementation and Construction-Related Issues  
     The Board of Trustees had expressed interest in a fuller discussion of many bond and construction-related issues than has been possible during a regularly scheduled board meeting and requested a retreat format for this meeting to allow adequate time for this discussion.  In order to set the context for discussion of critical issues, the board received an overview of the Measure N Plan, Measure N Schedule, and Measure N Budget Projections.  

2.1  Facilities Master Plan  
     Alan Butler and Brian Wright, representatives from TLCD Architects of Santa Rosa, provided the board a brief overview of the Facilities Master Plan, reviewing its major elements.  

2.2  Overview of Bond Budget and Strategies for Maximizing Resources  
     Dan TerAvest and Scott Miller provided an overview of the bond budget, an update on expenditures to date, and the status of bond projects.  They presented various informative documents:  the project status summary; the project expense summary; and critical path project calendar.  The board was impressed by the level of detail and complexity of sequencing projects and thanked Dan TerAvest for the exemplary work produced by his office.  

     Dan TerAvest also reviewed the Master Bond Budget, and both Mr. TerAvest and Scott Miller explained that inflation costs, which are running about 9%, pose a serious threat to our ability to complete all the bond projects outlined in the original plan.  Dr. McCarthy clarified that we can legally scale back on projects, but we cannot add any not included in the original plan.  He also stated that community colleges across California are in the same position related to cutbacks necessitated by inflation.  He asked the board members for their input on addressing the budget shortfalls.  

The board considered selected issues and came to consensus on the following:
1) The initial planning for the Library and Learning Resources Center will continue, but design and scope decisions will be deferred until we know if there will be a school facilities bond measure on the November, 2006, ballot and the subsequent success of that initiative.

2) The Tech II and III buildings will be merged and moved to a new location at the north end of campus between the new theater and proposed field house.

3) The board supports Channel 27/28 moving to the campus.

4) Expanding the size of the Performing Arts Center lobby will be explored. The schematics of the building and current budget projects have been approved as acceptable.

5) Napa Valley Baseball will be kept informed of steps taken and those planned for the future to improve the baseball fields, based on the results of aeration and top dressing of the fields.

6) Napa Valley Unified School District and the Town Center projects will be invited to discuss the college’s presence in American Canyon at future board meetings.

7) Modernization projects will be re-evaluated prior to the 2007 start date to determine whether any should be deferred for funding from a new bond.

8) In response to special interest groups, the board will have appropriate backup information, including cost analysis, for evaluation prior to making its decision.

9) The process to be used for discussion of development of the corner property at Imola and Soscol Avenues will be agendized prior to inviting outside parties to attend.

10) There will be an update on an Imola connection at a future board meeting as information is gathered related to the Gasser Project.

11) There will be a discussion of a future bond placed on the January, 2007 board agenda.

Board members and staff agreed that the retreat was productive and enjoyable.

3.0 ACTION ITEMS

3.1 Authorization to Advertise for Dean, Human Resources
M/S/C (Busenbark/Andrews) to authorize advertising for a Dean, Human Resources.

4.0 ADJOURNMENT
The board adjourned at 3:45 p.m.