BP 3101  Emeritus Status – Academic, Classified & Administrative Staff

References:
Education Code §66700 §70901 & 70902; Title 5 §53200 (d) (1) & (2) and §53203 (d) (1) & (2); AB 1725.

In recognition of exceptional service rendered and to promote continuing contributions of individuals to the District over time, the Board of Trustees hereby establishes the highest academic, classified, and administrative rank it can confer - that of emeritus status.

Emeritus status is an honorary title awarded to recognize the distinguished and honorable service of retirees and to encourage continued association with the college. The Board of Trustees shall grant emeritus status to all qualified academic, classified, and administrative staff upon retirement or other separation from the district, as recommended by the Superintendent/President.

Recommendations from the Academic Senate for faculty emeritus; from the Classified Senate for classified emeritus, and from the Administrative Senate for administrative emeritus, will be reviewed and approved by the appropriate vice president. Their approvals will be forwarded to the Superintendent/President for his/her consideration and recommendation to the Board of Trustees.

Emeritus status extends the following privileges, benefits, and courtesies:

- An official document certifying emeritus status.
- A business card (and, if appropriate, an identification card) that indicates status as an emeritus faculty, classified, or administrative staff member.
- Listing in all appropriate college directories.
- Listing in the college catalog.
- Courtesy campus parking permit.
- A college employee library card allowing full use of the Library and Learning Resource Center.
- Complimentary or reduced price admission to Napa Valley College performances and events, on the same basis as that provided to other staff.
- The opportunity to visit classes, subject to the consent of the instructor.
- Use of recreational and social facilities of the college, on the same basis as that provided to other staff.
- Participation in Napa Valley College public ceremonies.

Emeritus Status Qualifications:
An academic staff member, administrative staff member, and/or classified staff member who has served the district in a full-time teaching, counseling, administrative, and/or staff position for a minimum of 10 years will be eligible for consideration for emeritus status. Extenuating circumstances may warrant waiving the time requirement.
An academic staff member who has served the district in an adjunct teaching, counseling, and/or administrative position for 20 or more years, and who has given outstanding meritorious service in college-wide activities, such as committee work, program development, community service, faculty leadership, or outstanding service to students, will be eligible for consideration for emeritus status. The Superintendent/President may waive the time requirement for extenuating circumstances.

Emeritus Status Application Procedures (Administrative Regulations) and Approval:

Each employee constituent group will develop a process for emeritus application and the selection of candidates. Once candidates are selected, the candidate names will be forwarded to the appropriate vice president for review and approval. The vice president will forward candidate names to the Superintendent/President who will make the final recommendation to the Board.

Emeritus status may be revoked by the Board upon the recommendation of the Superintendent/President and/or the applicable constituent group senate.

See Administrative Regulation(s) [ PENDING ].

Adopted 1/9/14