

ACCREDITATION TIMELINE

ACTIVITY	RESPONSIBLE PARTY	DATE/STATUS
FALL 2013		
Team of 10 representatives attend ACCJC self-evaluation workshop/training	Accreditation Liaison Officer, College President	Completed October 25, 2013
SPRING 2014		
Identify faculty co-chair	College President	Completed March 2014
Develop budget for self-evaluation	Accreditation Liaison Officer, College President	Completed March 2014
Identify writing team members	Accreditation Co-Chairs, College President, Constituent Group Presidents	Completed April – October 2014
Design self-evaluation process	Accreditation Co-Chairs	Completed May 2014 (Ongoing)
Report to Board of Trustees	Accreditation Co-Chairs	Completed May 8, 2014
Convene Accreditation Steering Committee	College President	Completed May 19, 2014
SUMMER 2014		
[ACCJC approves revised Eligibility Requirements & Accreditation Standards]	[Accrediting Commission for Community and Junior Colleges]	[Completed June 2014]
FALL 2014		
Create resources for writing teams (including conceptual maps & training materials)	Accreditation Co-Chairs	Completed August – November 2014
Orientation for Writing Teams	Accreditation Co-Chairs	Completed August 29, 2014
Report to Board of Trustees	Accreditation Co-Chairs	September 11, 2014
ACCJC Training for Writing Teams	ACCJC Staff, Accreditation Co-Chairs	September 19, 2014
Meet with individual Writing Teams	Accreditation Co-Chairs	Completed September – November 2014
<ul style="list-style-type: none"> ○ Review standards ○ Conduct interviews ○ Gather evidence ○ Draft report 	Writing Teams	September – November 2014
Report to Board of Trustees	Accreditation Co-Chairs	October 9, 2014
Report to Board of Trustees	Accreditation Co-Chairs	November 13, 2014
Draft #1 due	Writing Teams	By November 20, 2014
Review Draft #1 and provide feedback to writing teams	Accreditation Co-Chairs	By week of December 15

ACCREDITATION TIMELINE (Cont'd.)

ACTIVITY	RESPONSIBLE PARTY	DATE/STATUS
FALL 2014 (Cont'd.)		
Compile and analyze data for Self-Evaluation Report	Research, Planning, and Institutional Effectiveness	Completed December 2014
Report to Board of Trustees	Accreditation Co-Chairs	December 11, 2014
Draft: <ul style="list-style-type: none"> ○ Response to 2009 recommendations ○ Eligibility Requirements ○ History of the college ○ Organization of Self-Evaluation Report 	Accreditation Co-Chairs	December 2014 – January 2015
SPRING 2015		
Review: <ul style="list-style-type: none"> ○ Response to 2009 recommendations ○ Eligibility Requirements ○ History of the college ○ Organization of Self-Evaluation Report 	Accreditation Steering Committee	January 2015
Report to Board of Trustees	Accreditation Co-Chairs	January 2015
Work on Draft #2 based on input from Draft #1	Writing Teams	January – February 2015
Report to Board of Trustees	Accreditation Co-Chairs	February 2015
Draft #2 due	Writing Teams	By February 12, 2015
Approve: <ul style="list-style-type: none"> ○ Response to 2009 recommendations ○ Eligibility Requirements ○ History of the college ○ Organization of Self-Evaluation Report 	Accreditation Steering Committee	February 2015
Review Draft #2 and provide feedback to writing teams	Accreditation Steering Committee	February 17, 19, 24, and 27, 2015
Work on Draft #3 based on input from Draft #2	Writing Teams	February – March 2015

ACCREDITATION TIMELINE (Cont'd.)

ACTIVITY	RESPONSIBLE PARTY	DATE/STATUS
SPRING 2015 (Cont'd.)		
Draft: ○ Abstract/Summary of Self-Evaluation Report ○ Quality Focus Essay & Improvement Plans	Accreditation Co-Chairs	February – March 2015
Draft #3 due	Writing Teams	By March 19, 2015
Report to Board of Trustees	Accreditation Co-Chairs	March 2015
Post Draft #3 on website for campus review	Research, Planning & Institutional Effectiveness	March 2015
Collect feedback on Draft #3 through campus forums	Accreditation Co-Chairs	March – April 2015
Review and approve: ○ Abstract/Summary of Self-Evaluation Report ○ Quality Focus Essay & Improvement Plans	Accreditation Steering Committee	April 2015
Report to Board of Trustees	Accreditation Co-Chairs	April 2015
Work on Draft #4 based on input	Writing Teams	April 2015
Draft #4 due	Writing Teams	Early May 2015
Edit final draft	Accreditation Co-Chairs	May 2015
Post Draft #4 on website	Research, Planning & Institutional Effectiveness	May 2015
Report to Board of Trustees	Accreditation Co-Chairs	May 2015
Approve self-evaluation	Accreditation Steering Committee, Board of Trustees	May 2015
Certification of self-evaluation	Constituent Group Presidents, College President, Board of Trustees President, Accreditation Co-Chairs	May 2015

ACCREDITATION TIMELINE (Cont'd.)

ACTIVITY	RESPONSIBLE PARTY	DATE/STATUS
SUMMER 2015		
Produce bound copies of report	[TBD]	June - July 2015
Send NVC self-evaluation materials to ACCJC and visiting team members	Accreditation Liaison Officer	July – August 2015
Prepare for site visit (team room, schedule, etc.)	Research, Planning & Institutional Effectiveness	July – September 2015
FALL 2015		
Compile supplemental update report	Accreditation Co-Chairs, College President, Research, Planning & Institutional Effectiveness	August – October 2015
[Conduct mock site visit]	[TBD]	[September 2015]
Comprehensive Site Visit and exit report	Visiting Team Appointed by ACCJC	September - October 2015
SPRING 2016		
Action on Napa Valley College's Self-Evaluation & Comprehensive Site Visit	ACCJC	January 2016
Receive Accreditation Status Letter and Visiting Team Report from ACCJC	Accreditation Liaison Officer, College President	February 2016
Share results with campus community and post status letter on college website	Accreditation Liaison Officer, College President	February 2016