Napa Valley College
PLANNING COMMITTEE
MINUTES
October 9, 2009

PRESENT: Stephanie Arguello, Rhue Bruggeman, Stephanie Burns, Matt Christensen, Tom Dana, Oscar De Haro, Bill Fried, Donna Geiger, Armond Phillips, Mary Shea, Joann Stubitsch, Judie Walter-Burke, Robyn Wornall

ABSENT: Sue Nelson, Regina Orozco, Erik Shearer

GUEST: John Nahlen

1.0 Introductions

Armond Phillips, John Nahlen, and Stephanie Arguello were introduced.

2.0 Announcements

A get well card for Regina Orozco was passed around for everyone to sign.

Mary Shea announced that there will be BBQ on 9/14, 12-2 in the staff lounge, for the accreditation writing teams to thank them for their hard work.

The PC meeting that was scheduled for Tue., Oct. 20 at 4:30 has been rescheduled for 9 a.m. This meeting was scheduled so that the accreditation visiting team members could attend.

3.0 Public Comment

None

4.0 Approval of Minutes

M/S/C to approve the minutes of September 11, 2009.

5.0 Adoption of Agenda

M/S/C to adopt the agenda.

6.0 Information/Action

6.1 Budget Update - John Nahlen will present NVC’s 2009-2010 budget.

John Nahlen gave a budget update. The budget was approved by the BOT on September 24, 2009.

6.2 2010-2011 Planning Priorities - The committee will review the priorities identified by the president, vice president of instruction, and vice president of student services and develop a final list of planning priorities to be recommended to the president and board of trustees.

Stephanie Burns and Judie Walter-Burke met with Sue Nelson and Oscar De Haro to get their input on the 2010-2011 Planning Priorities. A draft was presented to President’s Cabinet on Wed., Oct. 7.

Following are suggested revisions to the priorities:

President’s Cabinet felt that #9 Maintain fiscal stability should be moved to the top of the list.

Add #12
Begin to act on recommendations from accreditation.
Add the following strategic plan goals to these priorities: 

6.3 2010-2011 Planning Guidelines - The committee will discuss and approve the planning guidelines for 2010-2011. The annual planning and budget materials will be presented to all NVC budget center managers and division chairs in late October.

- Increase successful course completion rates
- Increase successful course completion rates in vocational courses
- Increase successful course completion rates in basic skills courses

#10 was reworded to read:
Plan for and implement operation of new facilities and renovation and maintenance of existing facilities.

Judie will work on the revisions for the next Planning Committee meeting.

7.0 Other Business

None