Napa Valley College
PLANNING COMMITTEE
MINUTES
September 19, 2008

PRESENT: Rhue Bruggerman, Stephanie Burns, Matt Christensen, Oscar De Haro, Bob Freschi, John Liscano, Martin Murphy, Sue Nelson, Regina Orozco, Erik Shearer, Judie Walter-Burke, Robyn Wornall

ABSENT: Donna Geiger, Dixie Larson, Ana Lopez, Chris McCarthy,

1.0 Introductions
Judie welcomed Planning Committee members. Everyone introduced themselves.

2.0 Announcements
Judie reported that the 2008-2009 NVC Budget was approved at the 9/11/2008 Board of Trustees meeting.

3.0 Public Comment
None

4.0 Approval of Minutes
M/S/C to approve the minutes of May 16, 2008.

5.0 Adoption of Agenda
M/S/C to adopt the agenda.

6.0 Information/Action

6.1 Establish Planning Committee meeting schedule for 2008-2009
The Planning Committee members were asked their preference for meeting day/time. The choices were Tuesdays, 8 - 9:30 or Fridays, 1:00 - 2:30. The majority of committee members preferred Tuesday’s, 8- 9:30.

6.2 Review the Planning Committee Agenda for fall 2008. (Attach list of agenda items)
Judie reviewed with the committee the Planning Agenda Items for 2008-2009. There are several items that need to be completed this fall.

6.3 Update on Accreditation Self Study, Standard 1
Last spring, the Planning Committee began writing a draft of Standard 1. The committee will review the progress to date. (attach draft to date)
Judie gave an overview of the Accreditation process and the structure of NVC’s self study. The Planning Committee is responsible for completing Standard 1. Following is the breakdown of the subcommittees and their sections of Standard 1.

1.A Judie Walter-Burke
1.B.1 PC
1.B.2 Judie Walter-Burke & Robyn Wornall
1.B.3 Mary Shea & Chris McCarthy
1.B.4 Judie Walter-Burke & Robyn Wornall
1.B.5 Mary Shea & Jerry Somerville
1.B.6 Stephanie Burns & Martin Murphy
1.B.7 Stephanie Burns & Jerry Somerville
Two of the sub-committee members (Mary Shea and Jerry Somerville) are no longer on the Planning Committee. Mary Shea has agreed to continue to work on her sections.

Samples of the Cabrillo and Skyline self studies were distributed.

Stephanie suggested that the Planning Committee members review the draft of Standard 1 before the next Planning Committee meeting, at which time, they can volunteer for a section(s). Mary Shea and Jerry Somerville will be asked to attend the next meeting.

As part of the California Community College System, Napa Valley College provides open access to higher education.

Mission
Napa Valley College engages its students in high quality programs and services that promote learning; enhance individual, academic, and workforce development; and prepare life-long learners for their roles in our diverse, dynamic, and interdependent world.

(Vision – deleted and incorporated into the values)
Values
Napa Valley College is a community of people excited about learning, where students are first and foremost in everything we do. We value, model, and encourage
- student success
- honesty
- creativity
- integrity
- adaptability
- inclusivity
- responsibility
- openness to new ideas
- respect for others

7.0 Other Business

None

Next Planning Committee meeting
Accreditation Standard 1:
Assignment for the next Planning Committee meeting is to read the draft for Standard 1.

2009-2010 Planning Priorities:
We need to identify the planning priorities for 2009-2010. Judie will meet with Sue Nelson, Oscar De Haro and Chris McCarthy to get their priorities in their areas.

Adjourned: 2:25 p.m.

Carolyn Sanchez
Recording Secretary