Napa Valley College Planning Committee  
October 17, 2008  
1:00 - 2:30 p.m.  
Criminal Justice Training Center Conference Room 1014

**NVC MISSION STATEMENT**

Napa Valley College engages students by providing high quality programs and services that promote learning, enhance individual development and prepare life-long learners for their roles in our diverse, dynamic and interdependent world.

1.0 **Introductions**

2.0 **Announcements**

3.0 **Public Comment**

4.0 **Approval of Minutes, September 19, 2008, Planning Committee Meeting** (to be distributed at the meeting)

5.0 **Adoption of Agenda**

6.0 **Information and Action**

6.1 **2009-2010 Planning Priorities** - At their meeting on October 9, the Board of Trustees approved the 2009-2010 Planning Priorities, with one minor change. The priorities will be used by budget centers as they develop their plans and budgets for the 2009-2010 academic year. See attached, page 2.

6.2 **FY 2009-2010 Planning and Budget Development Guidelines and Forms** - The committee will review the guidelines used by budget centers for the development of their annual plans and budgets. These will be distributed to budget center managers at the annual planning and Budget Workshop scheduled on Friday, October 31, 2009, 9-11 a.m. in the Staff Lounge. See attached, page 3.

6.3 **Mission Statement - Review comments from campus community.** See attached, page 30

6.4 **Planning and Budget Policy Revision** - Minor revisions are recommended to the Planning and Budget Policy. Upon approval by the Planning Committee, the revisions will go to the Academic Senate for review and approval, and then to the Board of Trustees. See attached, page 33. The revisions include:

- Update Ed. Code sections
- Update staff titles
- Add 2 new positions to the Planning Committee - Director of Institutional Research and SLO Assessment Coordinator
- Update language

6.5 **Outreach Master Plan** - The NVC Outreach Committee has updated the Outreach Master Plan. Oscar De Haro will present the plan to the committee which will review the plan for consistency with the NVC planning philosophy, mission and strategic plan. See attached page 50

6.6 **Accreditation Self Study, Standard 1** - Committee members will volunteer to continue the work of the subcommittees in writing and revising the draft of Standard 1. The committee will review the first draft at this meeting and suggest clarification/revisions.

7.0 **Other Business**

**Distribution:**

<table>
<thead>
<tr>
<th>Rhue Bruggeman</th>
<th>Stephanie Burns</th>
<th>Matt Christensen</th>
<th>Oscar De Haro</th>
<th>Bob Freschi</th>
<th>Donna Geiger</th>
<th>John Liscano</th>
<th>Ana Lopez-ASB</th>
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<td>Chris McCarthy</td>
<td>Martin Murphy</td>
<td>Sue Nelson</td>
<td>Regina Orozco</td>
<td>Erik Shearer</td>
<td>Judie Walter-Burke</td>
<td>Robyn Wornall</td>
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**FY:**

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<th>Dianna Chiabotti, FYI-Faculty</th>
<th>Senate</th>
<th>Edward Bean, FYI Class. Senate</th>
<th>Jan Schardt, -FYI-Class. Prof.</th>
<th>Diane Van Deusen - FYI-Fac. Assoc.</th>
<th>Robyn Wornall - FYI-Adm. Senate</th>
<th>Christopher Adams, FYI-ASB President (ASB alternate)</th>
<th>Dan TerAvest (alternate)</th>
<th>Jill Schrutz (alternate)</th>
<th>Christina Rivera</th>
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**Bulletin Boards**

- Classified Lounge
- Library
- Admin. Bldg.
- Faculty Offices
- ASB Office
- Facilities
- Student Services
- HEOC
- PE

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