Napa Valley College  
PLANNING COMMITTEE  
MINUTES  
April 18, 2008  

PRESENT: Stephanie Burns, Matt Christensen, Michael Dow, Bob Freschi, Chris McCarthy, Tamara Melvin, Martin Murphy, Sue Nelson, Mary Shea, Jerry Somerville, Judie Walter-Burke, Robyn Wornall  

ABSENT: Edward Beanes, Oscar De Haro, Fain Hancock  

GUEST: Rebecca Scott  

1.0 Introductions  

Tamara Melvin, the ASB representative, was introduced.  

2.0 Announcements  

None  

3.0 Public Comment  

None  

4.0 Approval of Minutes  

M/S/C to approve the minutes of April 4, 2008, with a correction to Item 6.3.  

5.0 Adoption of Agenda  

M/S/C to adopt the agenda.  

6.0 Information/Action  

6.1 Basic Skills Initiative (BSI)  
Report - Sue Nelson and Rebecca Scott  

NVC is required to submit a 5 year Plan and a 1 year Operational Plan to the Chancellor’s Office by May 1. Under the Basic Skills Initiative, NVC is to receive up to 100,000 per year of funding from the state.  

Sue Nelson and Rebecca Scott distributed three handouts. The first one gave an overview of the Basic Skills Initiative. The other two were drafts of NVC Long Term Goals (5 years) for BSI.  

Sue reviewed sections A & B: Section A: Organizational and Administrative Practices and Section B: Program Components.  

Rebecca reviewed sections C & D: Section C: Staff Development and Section D: Instructional Practices.  

The committee agreed that the BSI Plan is consistent with the Strategic Plan.  

6.2 Accountability Reporting for Community Colleges (ARCC)  
2008 Self Assessment - Robyn Wornall  

Robyn reviewed the Institutional Research Update report regarding Accountability Reporting for the Community Colleges (ARCC).  

NVC improved its performance on five of the seven ARCC indicators between 05-06 and 06-07: Student Progress and Achievement Rate; Percent of Students who earned at least 30 Units; Persistence Rate; Successful Course Completion Rate in
Vocational Courses; and Successful Course Completion Rate in Basic Skills Courses.

Two improvement measures - ESL and Basic Skills - did not increase between 05-06 and 06-07. NVC has introduced a number of programs designed to address the needs of basic skills students that should result in improvements in next years rates.

The ARCC 2008 Self Assessment will be presented to the BOT next month and will be posted on the NVC Institutional Research website. The complete 900 page report is on the Chancellor’s website.

6.3 Mission Statement Revision

Tabled to May 2, 2008.

6.4 Accreditation Standard 1 Subcommittee Report

The Standard 1 sub committee members gave a brief report on their progress on this Accreditation standard. The Standard 1 draft is due to be reviewed by the committee at our next meeting on May 2.

7.0 Other Business

None

Adjourned: 10:10 a.m.

Carolyn Sanchez
Reporting Secretary