Napa Valley College
PLANNING COMMITTEE
MINUTES
November 17, 2006

PRESENT: Christopher Adams, Michael Dow, Mary Shea, Jerry Somerville, Loi Vo-Nguyen, Judie Walter-Burke, Robyn Wornall

ABSENT: Stephanie Burns, Matt Christensen, Oscar DeHaro, Armond Phillips, Chris McCarthy, Sue Nelson, Rebecca Scott, Terry Woodward

1.0 Introductions

2.0 Announcements

3.0 Public Comment

4.0 Approval of Minutes

5.0 Adoption of Agenda

M/S/C to adopt the agenda

6.0 Information/Action

6.1 Review and approve draft Institutional Level SLOs

Jerry reviewed with the PC two draft versions of SLO #1. Committee members liked the second version, but with the addition of “complimentary”. SLO #1 will read: Communicate ideas clearly and concisely in written, oral, and other forms, using a variety of complementary media

Tabled until the December 1, 2006, meeting.

6.2 Approve 2007-2008 Planning & Budget Guidelines

Tabled until the December 1, 2006, meeting.

6.3 Approve 07-08 Planning Priorities

Judie reviewed the 07-08 Planning Priorities, which show the changes made by the committee at the November 3rd meeting.

M/S/C to approve the 07-08 Planning Priorities.

Michael Dow suggested that after we check our numbers, we may want to change “increase” to “sustain”.

6.4 Update on Verification Teams for Program Evaluation and Planning

Judie reported that some of the verification teams are short team members, but that we need to move forward if we are to complete the verifications by the end of January. When Judie and Mary met with Walt Unti and Scott Miller (BC co-chairs), they decided that the joint meeting should be held on a Friday. The Planning Committee has tentatively set the date for February 9, 1 – 4:30 for the joint meeting to hear the PEP summaries.

Christopher Adams (ASB rep) volunteered to serve on Instruction 1.
6.5 **Information regarding Accountability Reporting for Community Colleges**

Robyn Wornall gave an overview of the Accountability Reporting for Community Colleges. The Chancellor’s Office has eliminated Partnership for Excellence (PFE) and is now using the Accountability model. The 2005-2011 Strategic Plan was developed using PFE data and will have to be adjusted.

7.0 **Other Business**

None

**Adjourned:** 9:45 a.m.

Carolyn Sanchez
Recording Secretary