Napa Valley College
PLANNING and BUDGET COMMITTEE
Joint Meeting
March 31, 2006
MINUTES

PC & BC PRESENT: Beverly Aguilar, David Angelovich, Stephanie Burns, Dianna Chiabotti, Matt Christensen, Oscar DeHaro, Sally Fitzgerald, Ian Holbrook, Chris McCarthy, Scott Miller, Lynda Monger, Bonnie Virnelson, Loi Vo-Nguyen, Judie Walter-Burke

ABSENT: Mariam Aboudamous – CFA/ASB, David Ellingson, Bill Fried, Dixie Larsen, John Liscano, Ron Rhyno, Rebecca Scott, Mary Shea, Eugene Swann, Olga Travis, Walt Unit, Robyn Wornall

VERIF. TEAMS PRESENT: Kate Benscoter, Carolyn Sanchez, Linda Schoppert, Sonia Wright
PEP WRITERS PRESENT: Greg Miraglia, Glen Bell,

1.0 Introductions
Judie Walter-Burke welcomed everyone to the first Program Evaluation joint meeting, with Planning and Budget Committee members.

2.0 Announcements
Scott Miller announced that budgets were due in his office today (March 31).

3.0 Public Comment
Rich Bremer did the 2006 orientation for Instruction and will do orientations for the next cycle of Program Evaluations in April.
Sally stated that she sent acknowledgement letters to the authors of the reports she has received.
As a follow-up, everyone involved with this first cycle of Program Evaluations will be sent a survey asking them what worked and what didn’t work.

4.0 Adoption of Agenda
M/S/C to adopt the agenda.

5.0 Information/Action
a. What were the teams looking for?

b. How should the committees use this information?

Judie reviewed the Verification Team process. The Verification Teams were making sure that the report was complete

c. Summary reports, Q & A, and discussion. Backup materials for each program are attached to the agenda.