

NAPA VALLEY COLLEGE FOUNDATION
QUARTERLY MEETING
NVC Classified Staff Lounge (Room 1340)
Tuesday, November 14, 2006, 12:00 noon
Lunch provided by Melissa Teaff Catering

AGENDA

I. CALL TO ORDER

- a. Roll Call
- b. Approval of Minutes
 - i. August 29, 2006

II. STATE OF THE COLLEGE – Chris McCarthy

- a. College Presentation: Solar Panel Field

III. COMMITTEE REPORTS AND RECOMMENDATIONS TO BOARD

- a. Finance/Treasurer's Report – Kathi Metro
 - i. Financial Reports, September 30, 2006 (handout at meeting)
 - ii. **MOTION A** – Gifts-In-Kind (handout at meeting)
 - iii. **MOTION B** – Administrative Fee on Endowed funds Fiscal Year 2006-07
 - iv. **MOTION C** – Administrative Fee on Non-Endowed Funds Fiscal Year 2006-07
 - v. **MOTION D** – Endowment Allocation Fiscal Year 2006-07
 - vi. **MOTION E** – Budget Fiscal Year 2006/07
- b. Planned Giving – Dennis Pedisich
- c. Scholarship – Gary Garaventa
- d. Business Development – Mel Engle and Jenny Sercu
- e. Development – Verna Steinhauer
 - i. Special Gifts Folder (handout)
- f. Special Gifts Ad Hoc Committee – Anne Evans
- g. Special Events
 - i. Annual Dinner
 - ii. Holiday Reception, December 5th at 5:30 p.m., Churchill Manor (handout)
- h. Board Governance – Ed Matovcik
 - i. **MOTION F** – New board member nominees

IV. EXECUTIVE DIRECTOR'S REPORT

- a. Accomplishments
- b. Donor Report (handout)
- c. Calendar 2007

IV. DIRECTOR'S COMMENTS (Open Forum)

V. NEXT MEETING DATE – February 20, 2007, 12 noon

VI. ADJOURNMENT