

How do I use my new, single credential for MyNVC?

Before you login to myNVC, there is one very important thing to remember. Once you log in, any web browser tab you open during that browsing session remains logged in, and can access our systems using your credentials. Remember that you **MUST** close all web browser windows when you are done working with our online systems. If not, anyone could come along after you, open up a new tab, and view your accounts. All you need to do is make sure you don't leave any internet browser windows open before you walk away from a computer.

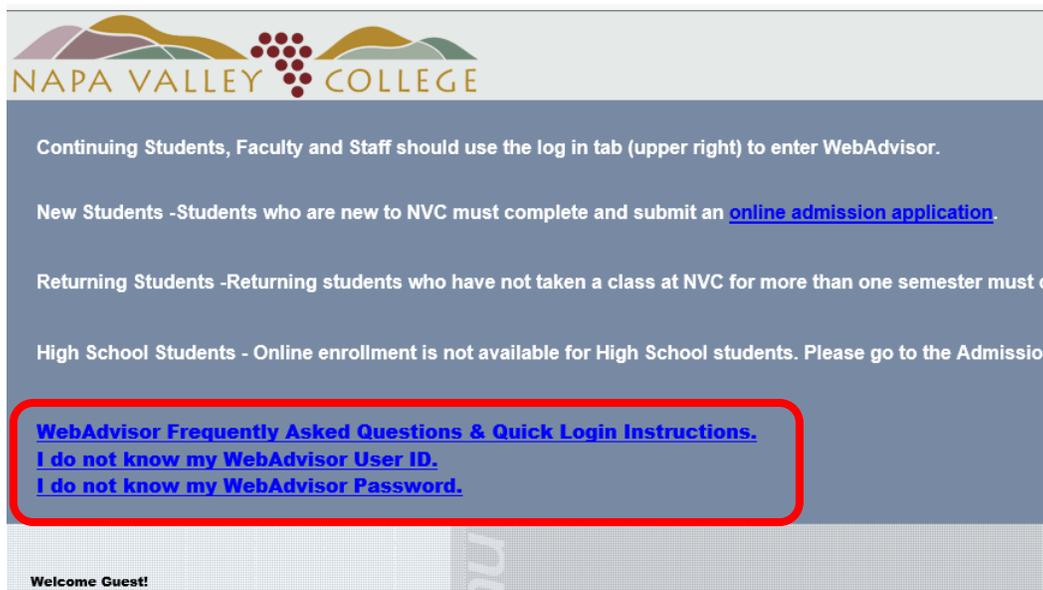
Also, you can now start at the myNVC mini-portal page link below.

<http://mynvc.napavalley.edu>

The mini-portal has links to the three systems which provide all the resources to register for classes, communicate with us, and take online courses at NVC. Below are some instructions to get you started.

Updated login Information

NVC students all get a college email address, which also serves as your login name. The format is first initial, last name, and the last 5 digits of your student ID. So John Smith (with ID# 123456789) would make for a username of **jsmith56789**. You should have received an email letting you know what the new username and password are. If you need to check your username or reset your password, the WebAdvisor main menu page has helpful links for that.



NAPA VALLEY COLLEGE

Continuing Students, Faculty and Staff should use the log in tab (upper right) to enter WebAdvisor.

New Students -Students who are new to NVC must complete and submit an [online admission application](#).

Returning Students -Returning students who have not taken a class at NVC for more than one semester must c

High School Students - Online enrollment is not available for High School students. Please go to the Admissio

[WebAdvisor Frequently Asked Questions & Quick Login Instructions.](#)
[I do not know my WebAdvisor User ID.](#)
[I do not know my WebAdvisor Password.](#)

Welcome Guest!

Logging In to WebAdvisor

- 1.) You can access the WebAdvisor main menu from the myNVC mini-portal, by clicking the WebAdvisor icon.

Welcome to the myNVC mini-Portal

Napa Valley College has implemented single credential sign-in, and made some great resources more easily available for you to use.

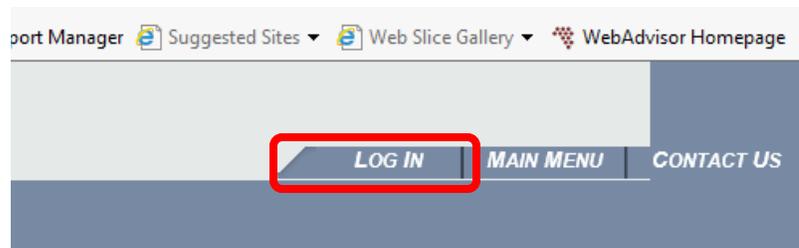
If you have questions about what [myNVC is all about](#), then [check out our help page](#).

Or you can click on the icons below to login.

To access WebAdvisor you can use the link below with your new username and password



- 2.) Next, click on the "Log In" tab, located at the top, right corner of the WebAdvisor Main Menu page.



- 3.) Now enter your NVC student username and password. For WebAdvisor, the username is only the part before the "@" sign. So, if my new user ID is jsmith56789@student.napavalley.edu, I would only enter jsmith

The image shows the WebAdvisor Log In form. At the top, it says "Welcome Guest!". Below that is the heading "Log In". There are two input fields: "User ID:" with the text "jsmith56789" and "Password:" with a masked password of ten dots. A "Show Hint" checkbox is located below the password field. A "SUBMIT" button is at the bottom of the form. The entire form area is enclosed in a red rectangular box.

Logging in to the NVC Canvas Online Education Site

Your single username and password will also allow you to get signed in to our Canvas Online Education system. If you are enrolled in a class, follow the instructions below.

- 1.) Open a web browser tab, and navigate to the myNVC landing page.

<http://mynvc.napavalley.edu>

- 2.) Click on the link to Canvas, at the bottom of the page.

myNVC Login

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To access WebAdvisor you can use the link below with your new username and password



If you want to access your Office365 based email, or want to login to the NVC Canvas Online Education site, use the links below.

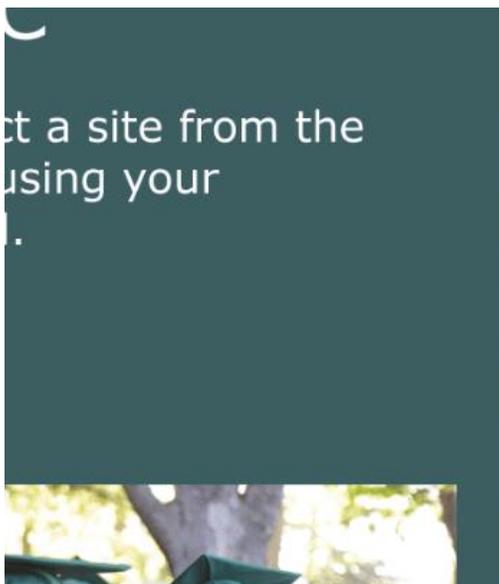
Office365



Online Classes



- 3.) Enter your complete NVC email address and password, and click the "Sign In" button.



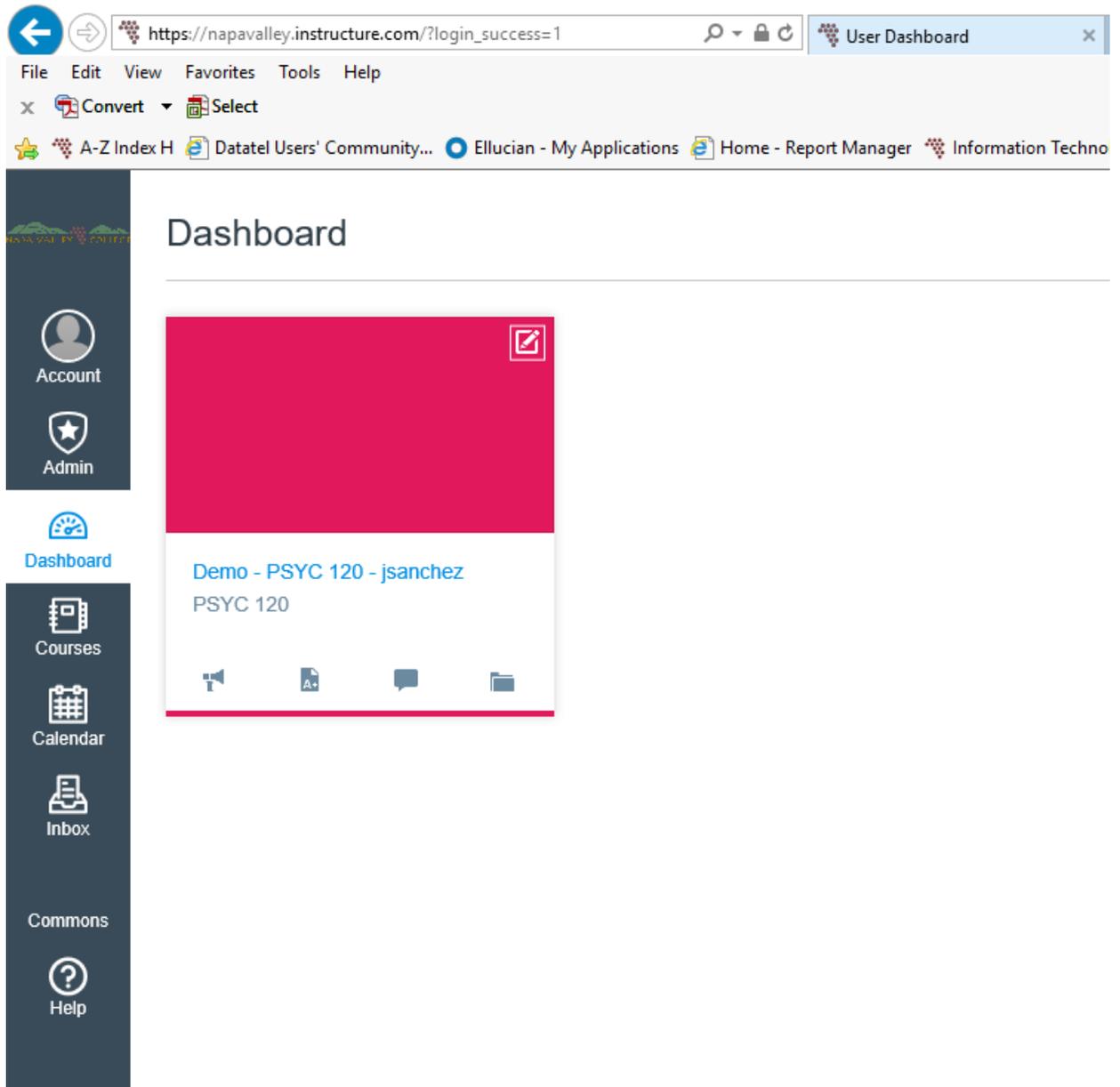
Sign in with your organizational account

jsmith12345@napavalley.edu

•••••

Sign in

4.) You will be redirected to the Canvas site, and logged in to your home dashboard.



Logging in to your Office365 Account

A brand new and exciting addition to the systems at NVC is Microsoft Office365. While you are a student at NVC, you will have access to email, Word, Excel and more! To login to your Office365 account, follow the steps below.

1.) Open a web browser tab, and navigate to the myNVC mini-portal page.

<http://mynvc.napavalley.edu>

2.) At the mini-portal page, select the Office365 icon.

myNVC Login

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Or you can click on the icons below to login.

To access WebAdvisor you can use the link below with your new username and password



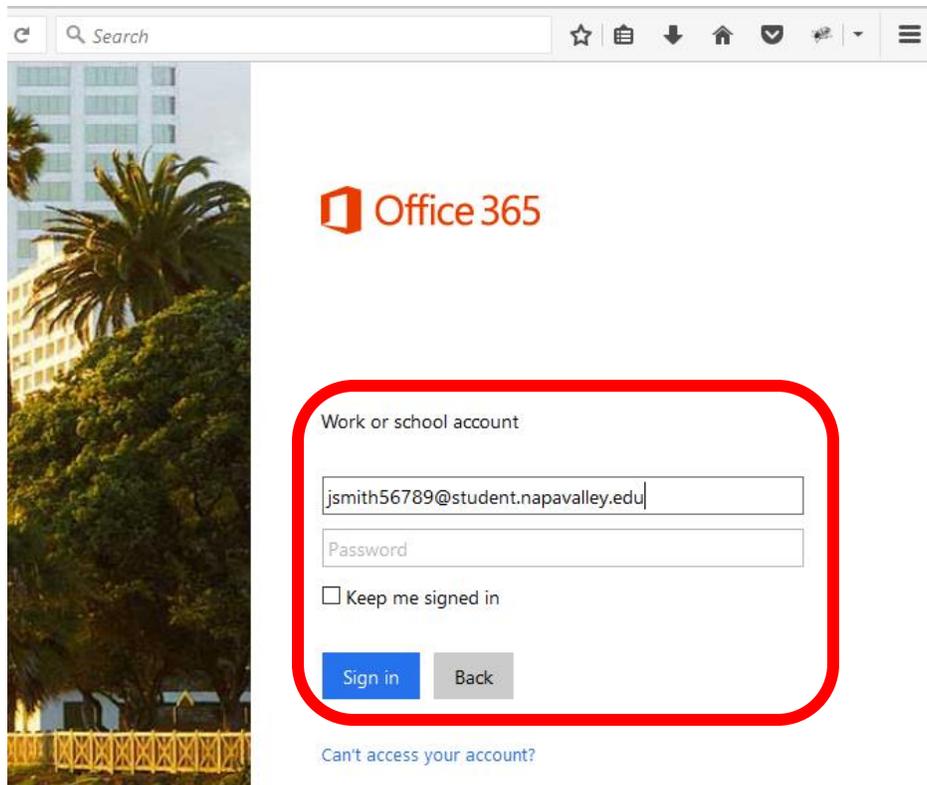
If you want to access your Office365 based email, or want to login to the NVC Canvas Online Education site, use the links below.



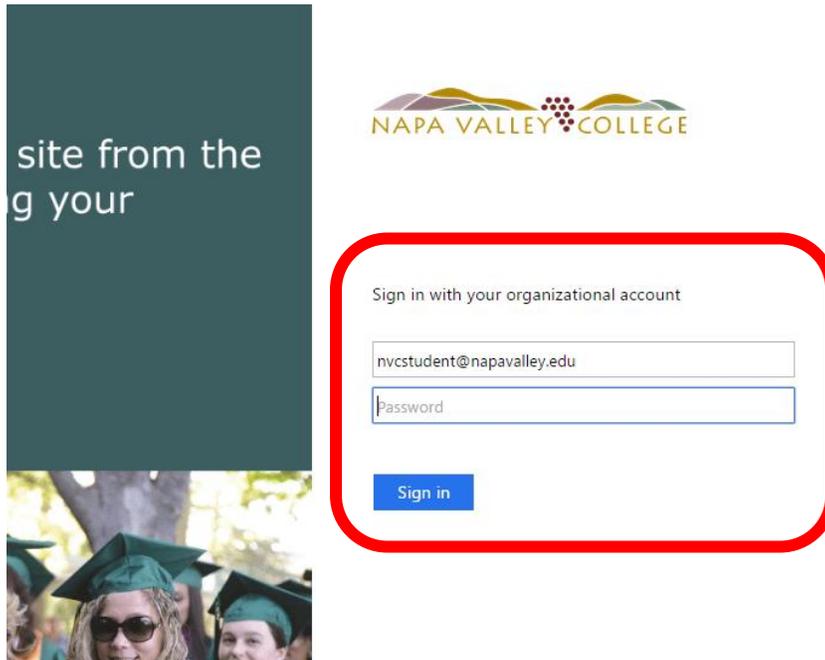
Online Classes



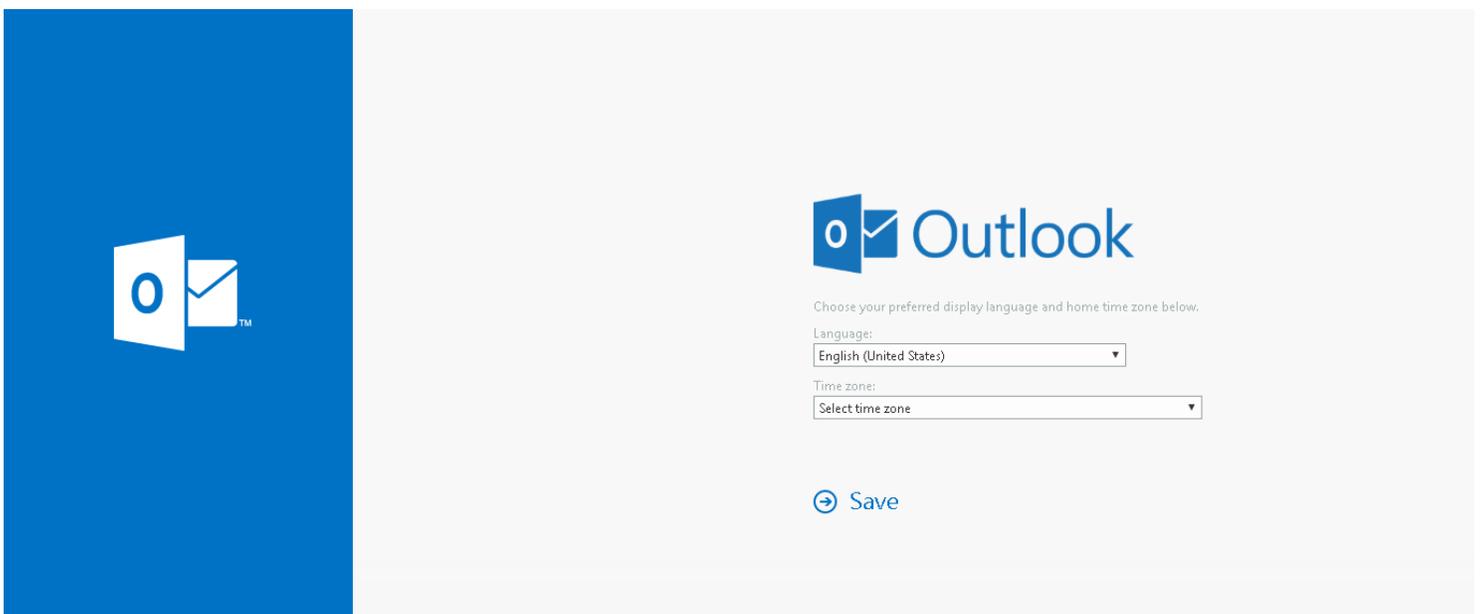
3.) You will be redirected to the Microsoft Office365 login portal. Enter your complete NVC email address for username, and click on the password box, or hit the <Enter> key.



- 4.) You will be redirected to the NVC sign in page and your username (the complete email address) will already be filled in. Just enter your password, and click "Sign in".



- 5.) If this is your first time using Office365, you will see this configuration screen. Set your language and time zone, then click "Save".



6.) You should now land at your Office365 dashboard. Feel free to explore and learn how it all works!

