CORE Meeting Minutes

March 4, 2008 at 1:30 p.m., Room 2200

Present: Glenna Aguada, Imelda Basco, Gopal Chandrasekaran, Rebecca Gonzalez, Beth Hauscarriague, Jenny Sercu, Michael Henry, Marlene Holden, Patti Morgan, Vanessa Mullally, Jolie San Clair, Fred Tahan, Ann Counihan, Margo Kennedy, Charlotte Morgan, Patty Schendel

Absent: Frank McDougald, Dixie Larson

R18 Update
Congratulations to the Tech Team and users for a smooth transition.

The biggest problem is with computed columns, both custom and Datatel delivered, for SQL installations. Language is being converted from Unidata to SQL where possible. RLPC can help with performance over SLCR. Let tech team know if you have problems. Reporting is much faster.

More frozen screens, slower processing is being experienced. We reviewed the reasons for going to SQL. More fine-tuning and error resolution is needed, including software releases. Queries can be made more efficient now that we can join tables. We need to tell Datatel to put workarounds in their software upgrades. Some workarounds are four plus years old. Some problems are R18 related, others are SQL related. Payroll can’t do other processing while payroll processes slowly as processes are sequential.

Team Reports

Online budget lookup is working now. Glenna is setting up users for R18. She will continue the week March 15. Alan Skinner is a willing tester.

Rosters for program coordinators are being developed and tested.

Trips and Tours is progressing. Karen Henkel remote sessions have been requested. Imelda recommends one full day. There is desire to go live in ten days. The fiscal year term and billing codes need to be tested. They need another location. They will test AR Codes.

The next site visit will be a dry run for Trips and Tours and make sure everything flows correctly, including refunds. Thursday March 20 between 9 and 10 a.m.

Scheduling working on Fall 08, Summer 08, and catalog changes. Michael Henry acknowledged for support, including Ad Astra. The data sync is next.
Jose is helping with Indesign versions which is needed for the new schedule import. Pagemaker can be used if Indesign is not ready. We’re supply pdf’s so it does not matter. Summer is in PageMaker so it has to work with R18. Unfortunately, it will be more work for Fred/IT. Vanessa will ask Jose to generate a purchase order request and after it is signed, the software will be installed.

DUG – Datatel User Group in MARCH ’08, Washington DC

Items for the list of questions/issues that are important have not been received. Rebecca indicated that she had highlighted sessions in the past but little or nothing had come from it. She would want a commitment prior to doing it again. Fred expressed that planned sessions sometimes turn out to not be valuable and another is substituted at the last minute so that a commitment is difficult but a backup is helpful. Gopal expressed that the user content is hard to understand for the technical people and wondered if HR would attend DUG next year. Rebecca said that was up to Laura and her priorities.

Continuing Education / Instant Enrollment –
The T1 line to the SBDC is in place and setup for printing was done on 1/31/08.

Hershey –
Vanessa reported that their Tom Austin of Hershey Systems Inc. is causing security concerns. He wanted to connect via wireless and requested a password via email. IT required hard-wired access and communicated the password separately via telephone. Vanessa then learned that data had been downloaded to Tom’s PC in a Hershey Virginia office. Alarm over violation of verbal agreements confirmed by financial aid was expressed and a department of defense level scrub was performed on the hard drive. NVC concerns were expressed to Scott Grissinger and CEO Ron Christian who validated them and will follow-up regarding employees and consultants using best practices.

Reporting –David Nelson completed the Return to Title IV report for finaid.

Next Meeting: TBA due to coordination needed with Margo Kennedy’s schedule. Others with conflicts are asked to please communicate their scheduling needs to Vanessa right away.

Need for remote consulting

Finaid delayed some computed columns and wants to explore whether they need consulting to set them up or not. Patti will work with Fred for starters.
HR – workflow which was inserted into their 07-08 budget papers. See Laura for more information. Their most important need is for the COLA programs from Contra Costa which Gopal will help with. This could help with salary and step increases. System compatibility will be examined (they may be able to package the software for Windows) and then Rebecca will talk with users.