

Green = New language and/or bylaw changes

### **SECTION 3: PROFESSIONAL LEARNING DEVELOPMENT COMMITTEE**

Charge: The Professional Learning Development Committee shall be concerned with faculty development, including instructional excellence, and sabbatical leaves. ~~and professional achievements and honors.~~

Membership: ~~The committee will be chaired by the Professional Learning Development Coordinator.~~ When possible, the committee will consist of Academic Senate representatives from each of the following Divisions: Arts and Humanities, Career Education, Counseling, Health Occupations, Librarians, Physical Education/Athletics, Mathematics, Science/Mathematics/Engineering, Social and Behavioral Sciences, Language and Developmental Studies.

~~Electing the Professional Learning Development Coordinator/Chair of the Academic Senate Professional Learning Development Committee: Interested tenured faculty can apply to the position as called for by the Vice President of Academic Affairs. The Vice President of Academic Affairs will review all applications and select a faculty member to serve as the Professional Development Coordinator/Chair of the Academic Senate Professional Development Committee for a term of three years.~~

The members of the Professional Learning Development Committee shall:

1. Establish policies and guidelines for faculty professional learning and development.
2. Coordinate the areas of the Academic Senate (AS) Center for Equity and Excellence in Teaching and Learning (CEETL):
  - a. Coordinate and assist the creation and implementation of content curricula for the AS CEETL Instructional Design Institute.
  - b. Coordinate and assist the creation and implementation of content curricula for the AS CEETL Governance Institute.
  - c. Coordinate and assist the creation and implementation of content curricula for the AS CEETL Research Team.
3. Curate relevant and diverse learning offerings for biannual instructional excellence (Flex Days) activities that reflect institutional instructional and campus community needs.
4. Review and coordinate faculty professional development requests.
5. Oversee the Sabbatical Leave Process for faculty.
6. Appoint two members to serve on the District Staff Development Committee.

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Original:

1. Review guidelines, policies, and procedures on sabbatical leaves.
2. ~~Establish criteria for sabbatical leaves and~~ Solicit, review, evaluate, and recommend sabbatical leave requests ~~and make recommendations to Administration~~ ~~the Academic Senate in the event of questions~~ concerning satisfactory completion of a sabbatical.
3. ~~Recommend and review all policies and activities for faculty professional development.~~ Review and recommend faculty professional development activity requests.
4. Appoint two members of the committee to serve on the District Staff Development Committee. ~~one being the Professional Development Coordinator.~~
5. Establish guidelines and policies for faculty professional development and instructional excellence (Flex Days) activities and encourage participation in such activities.
4. ~~Recognize professional achievements and honors of faculty.~~
6. Curate relevant and diverse sessions and workshop offerings for biannual instructional excellence (Flex Days) activities that reflect institutional instructional and campus community needs.
7. Coordinate the areas of the Academic Senate (AS) Center for Equity and Excellence in Teaching and Learning (CEETL) ~~support workshop offerings through the Teaching and Learning Center.~~
- 7a. Coordinating and assisting the creation of content curricula for the AS CEETL Instructional Design Institute.

7b. Coordinating and assisting the creation of content curricula for the AS CEETL Governance Institute.

7c. Coordinating and assisting the creation of content curricula for the AS CEETL Research Team.

8. Receive Professional Development Requests ~~reports~~ from the Faculty Evaluation Committee reports.