

SELF EVALUATION SURVEY

FOR LIBRARIANS

Directions: Napa Valley College strives to recognize instructional practices that are research based and linked to student achievement. Before your first meeting with your coaches, study the components of the tenured evaluation. Identify areas of strengths as well as those areas that could be improved. Write goals and identify professional development activities that will assist you in improving those components of the evaluation that you feel need development. Share this Pre-Self Evaluation with your coaches at your first meeting.

There are many pedagogical approaches to teaching. This form is not intended to be all inclusive, but rather a serve as a guide to professional development. It is to be used solely within the evaluation process, and not intended for administrative use.

Tenured Librarians

- Thoroughly familiar with library resources and delivery of accurate reference services
- Delivers instruction in various settings utilizing techniques to promote learning to diverse populations
- Demonstrates mastery in selection, acquisition and maintenance of library resources
- Viewed as leaders and experts, actively seek opportunities to work collaboratively with other professionals, staff, students and administration to implement departmental and institutional goals and outcomes

REFERENCE

1. NVC librarians are thoroughly familiar with the library's resources and delivers accurate reference service:

This is
an area
of
strength
for me

I want to
work on
this

Doesn't
apply to
me

A. Serves as a reference resource for students, staff and faculty. Makes use of the library collections including by not limited to:
Books, dictionaries, encyclopedias, almanacs, atlases, online databases, book review indexes, biographies, pamphlets, periodicals, e-books and e-texts, data, statistics, films, videos, internet, government publications and geographic information systems

B. Demonstrates extensive knowledge of electronic resources and is able to find information and gain access to specialized collections

C. Offers reference support to remote users both to individuals and distance education classes and other nontraditional teaching formats as Internet, media recorded courses and electronic interactive classes via integrated library services or other appropriate services

Professional Development Plan
Professional Activities
A.
B.
C.
Completion Date

LIBRARY INSTRUCTION / INFORMATION COMPETENCY

2. Librarians are able to deliver instruction in a variety of settings, utilizing techniques that promote successful learning to all populations. They fully integrate concepts and standards for information competency into all levels of library instruction:

This is
an area
of
strength
for me

I want to
work on
this

Doesn't
apply to
me

A. Uses technology to teach on-line research in and environment on-site or in the e-classroom

B. Constructs on-line tutorial for library website

C. Provides library support components for faculty teaching on-line courses

D. Demonstrates leadership in the integration of information competency into the curriculum

Professional Activities
A.
B.
C.
D.
Completion Date

COLLECTION DEVELOPMENT

3. NVC librarians show mastery in selecting, acquiring, and maintaining library resources. Additionally, they participate in technical service functions as they relate to collection development; for example, performing original cataloging and collection development:

This is an area of strength for me

I want to work on this

Doesn't apply to me

- A. For collection development purposes, considers implications of the transition of print format to an electronic environment

- B. Is thoroughly familiar with the collections to assist in selecting material to support the curriculum to meet the needs of students, staff and faculty

Professional Activities

A.

B.

Completion Date

WORKS RESPONSIBLY IN COMMITTEE/PROGRAMS/COLLEGE/COMMUNITY

4. Tenured faculty work collaboratively with others to implement departmental and institutional goals. They demonstrate understanding of college organization and procedures, and explore ways in which their expertise and talents contribute to the college:

This is an area of strength for me

I want to work on this

Doesn't apply to me

- A. Actively attends weekly/monthly meetings and completes duties of assigned Senate committees and/or Faculty Associational and District committees

- B. Collaborates effectively with faculty and staff

- C. Demonstrate a knowledge of college organization and procedures

- D. Works with other professionals across disciplines to develop and share pedagogical approaches

- E. Actively participates in the Program Evaluation and Planning Process

Professional Activities

A.

B.

C.

D.

E.

Completion Date

5. Optional: Other areas of professional growth not included above: