



Student Success Standards Committee (SSSC)

December 7th, 2022

12:00 – 1:30PM, Via Zoom

<https://napavalley-edu.zoom.us/j/91648009632?pwd=QlBoZkwwZWljY0sxWUZTQXZTUdXUT09>

Notice:

This meeting is being conducted virtually pursuant to Government Code section 54953(e)(1)(A) and the Memorandum from Napa County Executive Officer Minh C. Tran and Public Health Officer Karen Relucio, M.D., dated September 27, 2021 regarding Recommendation for Continued Remote Attendance at Brown Act meetings.

MINUTES

SCCC Members present: Jennifer Aguayo, Diego Fernandez, Marisa Garcia Rodriguez, M’Kormik T. Hamilton, Chris Howe, John Kincheloe, and Hope Scott, Kari Six, and Kari Powell.

Guests Present: Chris Farmer

1. Welcome (2 mins.)

- Fernandez agrees to take the minutes for this meeting.

2. Announcements and Public Comment (5 min.)

- Kincheloe shares announcement from committee member Christina Howell, who is working on her commitments to the college’s performing arts events going on this weekend.
- Kincheloe shares information about NVC annual poetry reading; he has shared the flier for the event.
- No other announcements.

3. Adoption of Agenda (1 min)

- There was no discussion about the agenda.
- The agenda was adopted, moved, and approved.

4. Approval of Minutes (1 min.)

- [November 9th, 2022](#)
- There were no changes made to the minutes.
- The minutes were adopted, moved, and approved.

5. Information Items (5 mins.)

5.1. SEM TaskForce

- Kincheloe was confirmed as new faculty cochair of the strategic management task force with Mandissa Wood planning and budget committee
- Kincheloe has one update: one discussion item, seeking feedback about the process
- The task force will end in the Spring semester of 2023. The role going forward will be determined by the task force next semester.
- Kincheloe sees his role in that taskforce as very intertwined with the work of this committee. He will bring information, questions, and discussion items to seek input from the committee to reintegrate it with the task force. More information forthcoming.

5.2. Update from Executive Committee

- Kincheloe gives an update from the Executive Committee, which passed its bylaws. The next step will be to forward that information to the Business Committee.

6. Action Items

- There are no action items for this month.

7. Discussion Items (30 mins.)

7.1. Educational Technology – Committee will discuss intersections between Ed. Tech and SSS.

See Resources – [NVC DE Handbook](#)

- Discussion items 1 and 2 were integrated throughout the conversation.
- These two topics were integrated throughout the conversation.
- The first topic is Starfish: its status and role in the campus and the next steps.
- Committee member Rodriguez shares her feedback on the intersections between Ed. Tech and this committee. Kincheloe asks what the committee thinks its role is in regards to Ed tech and Distance Ed.
- Rodriguez points to the specific role of the committee with regards to
- Intersection of technology with equity work at the college; how we use technology on campus to support all students, particularly those who needed it most, and help reduce achievement gaps.
- Committee member Aguayo shares her questions about specific tasks that instructors should complete in Starfish. Kincheloe suggests other members on campus who can share insight on this question.
- Committee member Scott gives insight about her experience with resources related to distance education. Kincheloe suggests the Canvas shell that houses resources for distance education. Aguayo suggests integrating this committee's insight in that space or something similar.

- Kincheloe suggests that all recommendations can go to the DE and Ed Tech committees for consideration.
- Rodriguez asks if we have data that speaks to the lack of student success in online courses. Data is lacking directly from the students, she says, and adds that we cannot make recommendations without reviewing that data.
- K. Six adds first-hand insight about their experience with online courses at NVC related to issues with technology access and pedagogy. Kincheloe offers insight about practices and resources available at NVC for instructors. He ends by echoing the need for direct, anecdotal insight from students.
- Kincheloe closes the discussion by suggesting steps to ask for data from online courses. Specifically, he echoes Christine Pruitt's commitment to integrating the various constituencies on campus, such as the library, to help triangulate data, Academic Senate committees, and their members to help address issues with student success.

7.2. Starfish – Committee will be joined by Christopher Farmer, Senior Manager and Project Director of Caminos Al Éxito, along with Jeanette McClendon, Counselor and Umoja Coordinator, and Cathy Gillis, English Professor and Distance Education Coordinator, to discuss the status of the Starfish system, and to consider options for the Committee's next steps concerning this technology. See Resources – [ILO/GELO Assessment Dialogues](#)

- Rodriguez updates the renewal of the Starfish contract for two years, using funds from the HSI grant. She updated specific changes related to student registration, Guide Pathways, progress surveys, and the steps to improve the integrating of Starfish in the future.
- Questions to Rodriguez from Aguayo and Kincheloe address specific concerns related to enrolment, functionality, and Starfish representative support. Kincheloe suggests that the representative should address this committee directly after we have gathered feedback from other groups on campus.
- Scott shares her concerns regarding the workload being passed on to the college counselors and their liaisons, specifically related to case management, which would be unviable given the current staffing and budgeting concerns. Rodriguez suggests there may be an option for a faculty member to take on an official role with workload reallocation. Conversations on the matter are on-going.

7.3. Strategic Enrollment Management Taskforce – Committee will discuss possibility of projects and recommendations regarding NVC's efforts to develop Strategic Enrollment Management Plan effective by the end of Spring 2023 Semester – See Resources [SEM Workshop PPT](#)

- Kincheloe, who is now Faculty Co-Chair, invites members to connect with him directly for ways to collaborate with the group. There will be a new, 5-year plan made public at the end of the Spring semester. He adds that the taskforce is deeply involved with student success at NVC and may be expanded and more deeply integrated in the future.
- The discussion ends with other concerns related to enrollment that are evident in all aspects of the college, including basic administrative issues with registration. The issue, Kincheloe adds, is not only how to enroll students, but how to retain them.

7.4. Guided Pathways – Members will provide input on direction of Guided Pathways work for the Committee. See Resources -- [ILO/GELO Assessment Dialogues](#) & [Small College Case Studies](#) & [NVC Priorities from GPCT/CCRC Group](#) & Results of Guided Pathways Priorities Committee Survey (to be displayed at meeting)

- Kincheloe informs the committee that he will attend an in-person meeting with Guide Pathways Taskforce with a list of priorities to present to President Powell.

Time limit was reached. Item 7.5 to be discussed at the next meeting.

7.5. Syllabus Best Practices Guidebook – Discussion concerning an idea for guidelines and recommendations for “student centered” language for syllabi. See Resources — [Discussion Draft of Syllabus Categories](#) & [Current Syllabus Guidelines Checklist](#) & [Syllabus Template Draft](#)

8. Future Items

8.1. Next Meeting, Spring Semester!

8.2. Analyze impact of Credit for Prior Learning Policy

8.3. Student Success and Equity Discussion (Assess impact of CCEAL and CORA Reports)

9. Adjourn

- Motion to adjourn approved; meeting adjourned at 1:32.

ZOOM INFO BELOW:

Join Zoom Meeting

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