

2020-2021 Student Affairs End-of-the Year Report

COLLEGE POLICE

Please answer the following questions below to **summarize** your unit's highlights, accomplishments and challenges encountered in 2020-21. Please be detailed but please try to keep your response to no more than 1 page per question.

1. What are **two or three** of the greatest accomplishments of your unit this past year (2020-21)?

Emergency Operations: COVID COVID COVID! A huge thank you to Nancy Tamarisk and Matt Christensen, along with the Emergency Operations Planning team, the Emergency Response Committee, Institutional Technology, and our Communications team, we were able to further navigate COVID-19 and enable the college to continue operations both remotely and in person while continuing our main focus of safety. All of this happened with lots of work and planning to include: communications, plans/protocols, contact tracing, research, review, evaluation, and constant re-evaluation. Also, thank you to all of the in-person staff and faculty that submitted plans/protocols, put up signage, cleaned, reported, and contributed in keeping this campus as safe as possible while still completing operations and supporting students to the best of their abilities.

Thank you to Ken Arnold for helping complete a total update of our Emergency Operations Plan (EOP). We have one of the most thorough EOPs at an educational institution and because it is so complete it is a difficult task to ensure it stays up to date. Ken Arnold also contributed in teaching a Level 1 Emergency training that is now available virtually for staff to be able to complete in their own time. This has led to the most staff we have ever had trained in Level 1 Emergency Operations here at NVC.

NVC was able to assist Napa County with another evacuation shelter and animal shelter. The shelter was different than previous shelters due to COVID-19 restrictions and safety precautions. Over a 5 day period Napa Valley College was home to over 70 evacuees each day; and over an 11 day period we housed over 90 animals each day.

College and Community Safety and Outreach:

Despite the majority of the classes being held in a remote environment there were still some in-person classes on campus. NVCPD was able to launch SafeGuard OES, a faculty safety app to be used in the classrooms here at NVC. This app is going to be used to fill a hole we had in emergency operations communication. We sent notification of the app and how to use it to all of the in-person Faculty teaching this Spring. This has given us the chance to work through any issues on a small scale before the rest of the campus hopefully comes back in-person next year.

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NVCPD and the SaVE Taskforce was able to partner with the Student Health Center, NEWS, and Mentis this year to promote and educate during Sexual Assault Awareness month. Weekly information was sent to students, relationship and wellness classes were offered, and the “What Were You Wearing?” student survivor clothing exhibit was on display virtually and on campus in the Student Activity Center. Thank you to our communications team for helping us get the word out and to all of those who taught and participated.

Due to COVID-19 the Napa County Law Enforcement Special Olympics Torch run was postponed a few months allowing our department to participate twice this past fiscal year. NVCPD has participated in the Napa County Torch Run by fundraising, running, and driving the support van for 10+ straight years. This year we helped Special Olympics Northern California reach a record breaking donation year.

Even with COVID precautions Sgt. Maddox was able to teach the Driver’s Awareness course for the college vans, having 4 NVC employees complete the class. This program has greatly decreased the traffic incidents and damage to the college vans saving the college tens of thousands of dollars.

2. What one or two areas needed greatest improvement, or what goals were you unable to accomplish for some reason?

Due to time, budget, and IT difficulties we were unable to implement phase 2 of the college surveillance cameras. With college wide IT improvements and some lifting of budget restraints the hope is to get the system ordered and installed prior to Fall 2022.

With future NVC housing and the serious increase of crime nation-wide, the police department still needs to continue its growth. With more officers, the college police will be able to provide more hours of coverage. This coverage will reduce off-hour property crimes and prepare us for the increase of calls and type of activity consistent with on-campus housing.

3. Do you have any innovative ideas for your unit?

Law enforcement is constantly changing and adapting with the changing society. The College Police Dept. needs to continue to grow and connect with NVC and the surrounding community. It is extremely import for us to be trusted, and in order to do that we need to know how our community feels about us and their safety concerns on campus. Our goal is to implement an annual survey to be sent out to both NVC students and staff regarding the College Police department and safety on campus. We are also planning on creating a card to hand out to the people we come in contact with

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educating them of our services, crime prevention classes, how to get ahold of us, and how they can provide both positive and negative feedback about our department and our interactions with them.

When new staff are hired in the College Police Department we must ensure they are being trained appropriately in many aspects: the law enforcement side of things, the Napa Valley College way of business, and the Napa Valley College Police Department's culture. NVCPD will be totally revamping our Field Training Program to be implemented by the end of 2021.

4. How many students did your unit serve in the 2020-21 academic year?

During the fiscal year 2020-2021 (COVID year), the College Police responded to **16,216** calls for service, which is a 4% increase from the previous year. In addition to the calls for service, the College Police provided direct service to **113** people at our service window, which is a 90% decrease from the prior year. Also, Staff provided \$2,964 worth of assistance to students and staff in the form of fingerprint services and motorists' assistance. The College Police handled 41 found items, returning 27% of them.

5. Is there any other information you think is important to note?

In 2021 NVCPD defined its department culture and desired behaviors, to be included in a letter to all new College Police staff and posters up around the department reminding staff what is important, the way we do business, and our unwavering commitment to helping others.

During this very difficult year the College Police reached out, participated in, provided information, and ensured we were available for student and staff forums. This is something that will need to continue to ensure our community feels safe and comfortable being on campus and contacting the College Police Department.

Outcomes Assessment Report

1. Describe any professional development activities and/or opportunities for dialog and collaboration on assessment topics.

No specific activity to report.

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2. In the chart below describe the outcomes you assessed the methods used, your results and how you used the results.

Outcomes that were assessed	Assessment methods	Assessment Results	Use of Results

3. When was this information entered into TracDat?

No specific activity to report.

4. Name one or two things that were well done with your assessment efforts.

No specific activity to report.

5. Name one or two things that need improvement with your assessment efforts.

No specific activity to report.